# EPSOM COURT BOWLING CLUB



(FOUNDED 1935)

# COURT RECREATION GROUND, POUND LANE, EPSOM KT19 8SB

DATA protection policy in accordance with the EU general data protection regulations (GDPR)

### **Privacy Notice**

Epsom Court Bowling Club (the Club), respects your right to privacy. This notice will inform you of what personal data we hold and how we use it.

### Personal data

When you become a member of the Club, you provide us with personal data on your Membership Form which will include :-

Name, postal address, telephone numbers and/or email address.

We may ask for Emergency Contact details which is classed as "Special Category Data".

All this information is collected directly from you when you first join the Club, and also through Membership Renewal forms, which from now on, require your signature that you consent to your data being used and stored by the Club.

The Club will use your data for a) registering and administration of your membership, and b) informing you of AGMs, social and other necessary notices.

Your consent is required to comply with the Data Protection Legislation (GDPR).

### How your data is shared

If you are a bowling member (not a social member) the Club is required to forward your name and email to the Surrey governing bodies, Bowls Surrey, SCBA, SCWBA and the National body, Bowls England.

Thereby validating affiliation to these various organisations.

Information of how your data is used by these governing bodies can be found in their Privacy Notices.

## How the Club stores your data and how long it is kept.

We protect your personal data against unauthorised access, theft or loss.

The Club will hold your personal data for as long as you are a member and is reviewed every year, Old and/or incorrect data is deleted from the system and from backups.

### Your rights to control your personal data under GDPR.

At any time you can ask how the Club handles your data, request your details be updated or deleted and object to how your data is used.

Dave Ansell, Hon. Secretary. March, 2019